

Faculty Assembly Executive Council (EC) Meeting

March 21, 12:30 pm – 2:00 pm
West Coast Grocery (WCG) 322

Attendees: Katie Baird, Zoe Barsness, Luther Adams, Greg Benner, Sergio Davalos, Yonn Dierwechter, Katie Adamson, J.W. Harrington, Matt Kelley, Debra Friedman, Tracy Thompson, Charles Williams, Nita McKinley, Orlando Baiocchi, Donald Chinn, and Bonnie Becker, Debra Friedman

Absent: Linda Dawson, Marjorie Dobratz, Rich Furman, Marcie Lazzari, and Jill Purdy

Guests: Elizabeth Sundermann

1) Consent Agenda

The minutes from the March 7 EC meeting were approved.

2) Updates, Announcements, and Information:

- Chair's Report: Attached with the agenda was a new addition of a Chair's Report. Chair, Katie Baird described the purpose of this addition:
 - There is a great deal of substantive business for EC to address in the spring. The Chair's report can help cut time used for announcements, provide reps with reminders, and provide an ongoing narrative of the work we have, are and will be undertaking.
 - It will help to foreshadow future conversations and decisions.
 - Meeting with VC of UW Senate, Jack Lee, regarding steps in rank that would come with the salary increase as part of a revised code. Discussion of date of that meeting. Options were an hour before next FA meeting (May 3rd) or 3 lunch hour meetings
 - After discussion, EC agreed to meet at lunch hour on May 14.
 - Reminder/announcement of this meeting will be given at FA spring meeting, but reps should start getting the word out.
- Summer Funds: EC members were provided with a summary of the distribution of UWT's Summer Revenue (for 2010-2012). This summary was distributed for a couple of reasons including:
 - As an FYI to get information out to faculty, and share within units.
 - These are new discretionary funds, which were part of Chancellor Friedman's initiative to give units more flexibility over their funds and how they use them, and as a replacement for the old Chancellor's Funds. The expectation has been that faculty within units are weighing in on how these funds are used.
 - Faculty can advocate for using these funds in a way to help meet faculty priorities. Units should consider how to use these funds in creative ways, perhaps influenced by how other units are using them.
 - Katie and Jill are considering devoting time during the next FA meeting to discussing summer funds. One idea would be for EC members to prepare a

paragraph on how they are using these funds. This feedback would then be distributed, and used to brainstorm additional ideas, and to also stimulate conversation.

- An update will be in the next Chair's Report, along with a couple of specific questions for EC to address.

3) Proposal Regarding Future and Existing FT Lecturers: For Review and Vote

- This document was developed by Lecturer Affairs (an ad hoc committee of Faculty Affairs, chaired by Libi Sundermann) It was recently approved by Faculty Affairs, and is now before the Executive Council to review and vote on.
- In terms of process, if the EC agrees to approve, the proposal will be submitted to Vice Chancellor for Academic Affairs, JW Harrington. He will then add his own commentary, recommendations, and a cover letter to be submitted to Provost Ana Mari Cauce; a decision will be made in the near future.
- This spring, if permission is granted to implement this policy, Katie and Jill, along with members of APT and the ad hoc committee on Lecturer Affairs, will be working with JW so that new processes and policies can commence this coming fall.
- JW mentioned a few factors to note that could be points of concern or disharmony:
 - Part-time lecturer positions: requires more conversation because there are more reasons to hire part-time lecturers due to the role being explicitly a flexibility role.
 - Blanket restrictions (i.e. hiring a maximum of three years): If unit is having the same person for multiple years in an ad hoc fashion, he is leery of just dropping relationship after three years.
 - FT Lecturers and recruited positions: There is some misinformation that "all of the FT lecturers not recruited will be turned into recruited positions in the next year or so". The proposal stipulates that there is a five year minimum employment, and there is a process to follow.
- Motion was made to accept the proposal; there were twelve "yes" votes, and one abstention.
- Next steps: after proposal is submitted by JW to the Provost, and a timeline is indicated, JW, Katie, Jill, Libi and the APT will meet to discuss processes, and clarifications.

4) Budget Principles Document:

- The budget principles document is a proposal drafted by Katie Baird and Jill Purdy in an attempt to establish some principles regarding the Executive ~~Committee's~~ **role** ~~Committee's role~~ in budget consultation, as well as to draft EC's priorities to offer specific input on this year's budget to Chancellor Friedman.
- The document ideally captures the sentiment from conversations over the winter around budget-related topics. Two tasks remain for us: ,
 - Clarify "institutionally" how to contribute consultation and advice: Two places where that advice happens; Strategic Budget Committee and the Executive Council.
 - Think about what it means to give consultation and advice; What are the committee's expectations? What sorts of information is needed? What is the timing? What sort of advice do we want to give? What is the content of the advice going to be?
- In order to address the specific task of providing feedback on this year's budget, the document lists broad principles; it is just meant as a draft to clarify where we stand as a committee in the process. Once principles are articulated, the committee can

move forward in considering how to change institutionally to put those principles into action.

- In response to a question, the Chancellor stated that the timeline of budget events/priorities was previously agreed upon by Chancellor Friedman, JW, Katie and Jill; the timeline is being followed very closely. The three budget items that EC has been asked to weigh in on is:
 - Addition of new faculty
 - Salary increases
 - Review of investments from reserve fund
- The actual budget for FY 2013 will be presented in the fall (doesn't come until June or so) 'the Chancellor will then present the full range of budget decisions to EC, along with the rationale.
- Katie said that the budget priorities developed in the document were based on conversations and distilled into six concrete bullet points (unranked) at the bottom of page two of the proposed document.
- Luther remarked that with respect to "Faculty Mix" that the racial and ethnic Composition of the UWT campus needed attention.
 - Information regarding diversity and equity on our campus, in combination with the COACHE survey initiative, can be used to leverage some of the data collection efforts, identify issues regarding diversity and equity, and help inform the committee's efforts
 - Katie will provide data on diversity and equity at UWT, which will then be distributed for future discussion.
- After discussion, EC decided it was necessary to rank the proposed budget priorities, as well as add the additional priorities of research/innovation, vision, diversity, and also divide bullet point number four into 2 or 3 bullet points.
- Katie will email a revised set of "budget priorities" that will be provided to Debra to help guide her decisions over this year's budget decisions.

5) Faculty and UWT Budget and SBC:

Katie dedicated the last five minutes of the meeting to introducing an additional topic. EC may need to have an additional "body" to provide advice and consultation on the budget. Our existing bodies of the SBC and EC seem too diffuse; SBC requires a great deal of EC's resources, and is not directly related to budget. We may want to reconsider SBC as a standing committee of EC and instead create our own budget committee.

Katie said to anticipate more conversation to identify possible changes we will need to be made with SBC and EC to be more effective in meeting our obligations with respect to the budget.

Meeting Adjourned 2:00 pm.