

Residency Checklist - Requested Items – Financially Independent Status

1, Documents verifying your financially independent status for the current calendar year (this year) and the prior calendar year. Students must demonstrate evidence of responsibility for expenses associated with college tuition and living expenses for the current calendar year and the calendar year immediately prior.

Financial resources that may be used include:

- Earnings documented on a federal IRS tax form for the previous calendar year immediately
- Earnings documented on a pay check stub for the current calendar year
- A current copy of a financial aid award and one from the previous year, if applicable.
- If under 25 years old, a copy of your parent/legal guardian's most recent tax forms
- A trust account in the student's name (GET, 529 College Savings Plan, etc.), if the account was created **before the student entered high school**. Trust accounts must be established in a way that allows the student independent access and control of the funds.

Personal loans, PLUS loans, checking & savings accounts, gifts, and cash earnings shall not be counted as income in this calculation. Receipt of the Federal Parent PLUS loan for more than 51% will contradict financial independent status.

2. Non-US Citizens: If you are not a US citizen, you must hold a permanent resident immigration status or allowed temporary resident status, Provide your Resident Alien Card or other verification issued by USCIS.

3. Housing documentation showing **physical presence** within the state of Washington for the **entire 12-month period** prior to the term you are seeking residency. Acceptable documents include:

- A copy of the first and signature page of your lease agreement OR
- Copies of rent receipts or tenant ledger from landlord, OR
- A notarized letter from your landlord (OR person you lived with)
- A home purchase agreement showing the physical address of the home and date of closing

4. State of Washington voter's registration. Acceptable documents include:

- A copy of your official voter's registration card, OR
- A copy of the information from the Secretary of State website found OR
- A statement from the county auditor indicating the date registered

5. State of Washington vehicle registration. Submit a vehicle registration only if you **own or are using** a vehicle in the state. Residents of the State of Washington are required to title and **register their vehicle(s) within 30 days of moving to and establishing a domicile in the state. PLEASE NOTE:** if you **use** (but do not own) a vehicle in the state of Washington, it must be registered in the state. Acceptable documents include:

- A copy of your vehicle registration (a copy of the title is not accepted as proof for residency purposes)
- If the vehicle was purchased less than 12 months prior to the term you are seeking residency, you must provide a copy of the bill of sale in addition to the vehicle registration

6. State of Washington driver's license or State of Washington identification card (if you do not drive or do not have a previous driver's license from another state). Residents of the State of Washington are required obtain a State of Washington driver's license or state identification card **within 30 days of moving to and establishing a domicile in the state**

Residency Checklist – Requested Items - **Financially Dependent Status**

A parent/legal guardian has an established domicile in Washington and provides documentation

1. A federal IRS tax return/transcript of your parent(s)/legal guardian(s) that claimed you as a dependent for the most recent tax year. If a parent, residing in another state has claimed you that is fine as long as one parent has an established domicile in Washington.

2. Housing documentation showing parent(s)/legal guardian(s) physical presence within the state of Washington for the **entire 12-month period** prior to the term you are seeking residency. Acceptable documents include:

- A copy of the first and signature page of your lease or rental agreement, OR
- Copies of rent receipts or tenant ledger from landlord, OR
- A notarized letter from your landlord (OR person you lived with)
- A home purchase agreement showing the physical address of the home and date of closing

3. State of Washington voter's registration for the parent(s)/legal guardian(s). Submit this only if your parent is currently registered to vote. Acceptable documents include:

- A copy of your official voter's registration card, OR
- A copy of the information from the Secretary of State website found here, OR
- A statement from the county auditor indicating the date registered

4. State of Washington vehicle registration. Submit a vehicle registration only if your parent **owns or is using** a vehicle in the state. Residents of the State of Washington are required to title and **register their vehicle(s) within 30 days of moving to and establishing a domicile in the state.** **PLEASE NOTE:** if you **use** (but do not own) a vehicle in the state of Washington, it must be registered in the state. Acceptable documents include:

- A copy of your vehicle registration (a copy of the title is not accepted as proof for residency purposes)
- If the vehicle was purchased less than 12 months prior to the term you are seeking residency, you must provide a copy of the bill of sale in addition to the vehicle registration

5. State of Washington driver's license or State of Washington identification card (if you do not drive) for parent(s)/legal guardian(s).

6. Non-US Citizens - If your parent or court-appointed guardian is not a U.S. citizen, but she/he holds permanent or temporary resident status, or "Refugee-Parolee," "Conditional Entrant" status, or is permanently residing in the United States under color of law, attach a copy of both sides of his/her Resident Alien Card, Temporary Resident Card or other verification of his/her status with USCIS.

7. Both student and parent sign and date Section 2 on page two of the questionnaire