

# Request for Verification of Enrollment Status or Degree

This request may be submitted IN PERSON or by MAIL  
 BUILDING: Mattress Factory, MAT 253  
 MAIL to: Office of the Registrar  
 1900 Commerce Street, Campus Box 358400  
 Tacoma, WA 98402

PLEASE ALLOW 24-48 HOURS FOR PROCESSING:

ACADEMIC MAJOR		<input type="checkbox"/> I am a PREMAJOR/ UNDECLARED	TODAY'S DATE
LAST NAME	FIRST	M. STUDENT NUMBER	
PHONE NUMBER	EMAIL ADDRESS (UW PREFERRED)		

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

COMPLETE ATTACHED FORM(S):

Special Instructions: \_\_\_\_\_

I need a LETTER to Verify My Enrollment:

**INDICATE The Type of LETTER Needed: (FOR ONE QUARTER ONLY)**

- Verify, I am pre-registered for upcoming quarter.
- Verify, my current quarter registration.
- Verify, I am NOT registered/attending.

**NEXT, CHOOSE which TYPE of LETTER you need:**

**LETTER of Enrollment Status** (for military ID, or anticipated graduation letter)

Contains: • Registered status • Full time, part-time, or not attending  
 • Start & end date of quarter • Number of registered credits

**LETTER of Acceptance to Major with CIP** (for Scholarships)

Contains: • All of the information in the Enrollment Status letter.  
 Plus, • Date accepted to major, name of major, school/program, and CIP code for major.

**LETTER of Tuition for Active Military Tuition Assistance, or Waivers**

(Mainly used for 50% benefits, full benefits, or fee based programs.)

**Please Choose:**

<input type="checkbox"/>	I am receiving 50% benefits
<input type="checkbox"/>	Courses are fee based

Contains: • All of the information in the Enrollment Status letter.  
 • Estimated tuition cost, class level, registered courses (includes: name of course(s), course prefix, and credits), and total credits.

**LETTER for Degree Received**

Contains: • Degree received and graduation date.

**Also, I would like to ADD to my LETTER:**

- CIP (MAJOR code)     DOB     SSN
- Quarter GPA     Cumulative GPA of courses @ UWT
- Total number of credits completed @ UWT of total required.
- My registered courses for the quarter.  
 Contains: • Name of course(s), course prefix, and credits.

My anticipated graduation date: (Required for military ID)  
 Contains: • Expected degree, and major, if in a major.

**I am planning to graduate: (required)**

AUTUMN     WINTER    YEAR \_\_\_\_\_  
 SPRING     SUMMER    \_\_\_\_\_

Other \_\_\_\_\_

**AFTER PROCESSING, PLEASE:**

HOLD for pick-up in MAT 253     MAIL TO: or     EMAIL TO:  
 FAX to: (please print)    Attn: \_\_\_\_\_  
 Attn: \_\_\_\_\_  
 FAX Number: \_\_\_\_\_  
 ( \_\_\_\_\_ ) \_\_\_\_\_

Mailed attached forms with letter    **OFFICE USE ONLY**  
 Processed by \_\_\_\_\_ Date \_\_\_\_\_

## Self -Service Verification of Enrollment Status or Degree

The National Clearinghouse website:  
<https://sdb.admin.uw.edu/sisStudents/uwnetid/nsc/>

The National Clearinghouse provides currently enrolled students the ability to verify enrollment information that is on file with the Clearinghouse. The National Student Clearinghouse notifies lenders of the enrollment status of students in order to apply for loan deferments and repayment schedules correctly.

Students may use the National Student Clearinghouse to download free, electronic enrollment verifications instantly after logging into MyUW with a UW NetId.

Types of Verifications that are available through the Clearinghouse are:

- Enrollment Certificates
- Current enrollment
- All enrollment
- Future quarter enrollment see "Advanced Registration"
- Good Student Discount Certificate
- Enrollment Information on file
- Student Loan Deferment notifications
- Proof(s) of enrollment
- Use Loan Locator to view specific information about your student loans.

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## Invitation Letters

Inviting Family Members to the U.S.  
for Commencement or a Visit

A letter of invitation or Affidavit of Support is not needed to apply for a nonimmigration tourist visa and are not used in determining whether to issue or deny a nonimmigration tourist visa. However, if your family have a limited English ability, such a letter may help.

This link will guide you in writing an invitation letter. [www.tacoma.uw.edu/iss/invitation-letters](http://www.tacoma.uw.edu/iss/invitation-letters)

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## Loan Deferment Request

**Please fill this out completely to ensure your deferment forms submission to the National Clearinghouse includes all the information required for timely processing.**

FAX COVER SHEET: For sending a request for loan deferment form(s) to the National Student Clearinghouse from The University of Washington Tacoma.

**IMPORTANT: If a student has more than one loan holder, a separate form is required for each lender. (Please Print)**

Student's Full Name \_\_\_\_\_

Student's Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Verify Name of student's loan holder or Servicer address on the second page of the deferment form.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**FROM: The University of Washington Tacoma**

School Code: 003798

Branch: Tacoma

Academic Term: Qtr \_\_\_\_\_ Yr \_\_\_\_\_

Attached are \_\_\_\_\_ pages of the including the Deferment form(s) and cover sheet.

National Student Clearinghouse  
2300 Dulles Station Blvd, Suite 220  
Herndon, VA 20171

FAX the Deferment form(s) and Cover sheet to:  
Education Finance Industry at 703-733-4180  
EMAIL to [memberops@studentclearinghouse.org](mailto:memberops@studentclearinghouse.org)