CALL TO ORDER: 11:06am

ATTENDANCE (1 minute)

Voting Members
Sabrina Bui - Present
An Le Dang - Present
Emily Flavin, Vice-Chair - Present
Veronica Ramirez Ramsay - Absent
Amy Rhee, Chair - Present

Ex-Officio Members
Bernard Anderson, Associate Vice Chancellor for Student Life - Absent
Drew Dunston, ASUWT Director of Finance - Present
Jan Rutledge, Finance & Administration Representative - Absent
Ronald San Nicolas, Lecturer &amp; Simon Family Endowment MSW Autism Field Unit Coordinator - Present
Sean Schmidt, Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer) – Present

Guests
Kelly Tyrell

I. Introductions & Icebreaker

II. OPEN PUBLIC FORUM
   a. None.

III. APPROVAL OF AGENDA (1 minute)
   a. Sabrina Bui moved to accept the agenda. An Le Dang seconded. Motion passed unanimously.

IV. APPROVAL OF MINUTES (1 minute)
   a. Sabrina Bui moved to approve the minutes of the December 02, 2020 meeting. An Le Dang seconded. Motion passed unanimously.

V. UNFINISHED BUSINESS (10 minutes)
b. Administrative Assistant Position. Handshake account will be updated. Plan to go through Handshake account for the position.
c. Additional Committee Appointees. Two candidates were sent to ASUWT for consideration. Veronica Ramirez Ramsey has stepped down so there is a third position open.

VI. NEW BUSINESS (15 minutes)
   a. Student Involvement with SAFC.
   b. Removing voting member. Vernonic stepped down.
   c. YMCA Discussion. Sean shared information about the YMCA and the new Google Folder that contains all the documents. Committee members discussed their use of the University YMCA as a student meeting space, a gym, etc. Sean will add resources to the folder for review.

VII. ANNOUNCEMENTS (5 minutes)
   a. ASA Holiday party today.

VIII. ADJOURNMENT
   a. Sabrina Bui moved to adjourn the meeting at 11:57am. Emily Flavin seconded. Motion passed unanimously.