STFC has funded numerous bring your own paper (BYOP) print stations on campus. We are requesting for toner and maintenance kits for the printers. Before the pandemic, these printers were heavily used by the students. For example, just during the Fall 2019 quarter, over 58,000 pages were printed with the printers. Due to the lower presence of students on campus, that number has dropped. That being said, we would like to have some funds to purchase toner for when the campus does open back up and students are able to use this resource.

Our main goal is to have print station kiosks that are heavily used to be up to date and ready for students to use. By providing students with toner and maintenance kits, they will always have a dependable and easy-to-use environment. Since these print kiosks are located across campus, it is convenient for students to get to and print using their own paper. This proposal will assure there is funding to replace cartridges in a timely manner. Before this process was initiated, a printer cartridge purchase would take up to two weeks to fund.
requestors, please provide user need data.

Only University of Washington students are able to login to the computers and print. The kiosks are available during University of Washington Tacoma open hours.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

For the toner & maintenance kits, the proposal is an on demand funding proposal with a duration of 7/1/2021 – 6/30/2022.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

Computers Services will install and maintain the items requested. We will store and install the print cartridges as well. We keep a maximum of (4) of each type of cartridges on hand, the delivery time for purchased toner is next day. No additional procedures will need to be implemented for these computers and printers.

Funding Request Items

<table>
<thead>
<tr>
<th>Item</th>
<th>QTY</th>
<th>Cost Per Item</th>
<th>Shipping Fee</th>
<th>Tax Per Item</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toner</td>
<td>50</td>
<td>$190.00</td>
<td>$0.00</td>
<td>$19.38</td>
<td>$10,469.00</td>
</tr>
<tr>
<td>Maintenance Kits</td>
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<td>$300.00</td>
<td>$0.00</td>
<td>$30.60</td>
<td>$661.20</td>
</tr>
</tbody>
</table>

OVERALL TOTAL: $11,130.20