### STFC Meeting
March 5th, 2021
3pm-4pm

<table>
<thead>
<tr>
<th>Name</th>
<th>Present</th>
<th>Absent</th>
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<tr>
<td>Aiden Helt</td>
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<tr>
<td>Fanny Castro</td>
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<td>Lydia Abduli</td>
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<td>Paul Zuber-Fantulin</td>
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<td>Ray Lee</td>
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<td>Sarabjot Singh</td>
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<td>Siddarth A Sheth</td>
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<td>Vanessa Sundita</td>
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I. Call to Order - 3:01 PM PST

II. Roll call

III. Open public forum

   ● Attendees - Madeleine Porter, Alyssa Hall, Patrick Pow, Kelly Tyrrell, Sean Schmidt, Timothy Bostelle

IV. Approval of agenda and previous minutes

   ● Approval of agenda moved by Lydia / Aidan seconded by Sarabjot 7 - 0 - 0
   ● Approval of past minutes (February 26) moved by Aiden second by Ray 7 - 0 - 0

V. Start at allocation 22A023 covered by Ray Lee

   ● Request for Makerspace student employee.
   ● ~ 20 hours of week of employment.
   ● Student employee will help with on campus workshops at the makerspace and thus will help to increase the opening hours of the Makerspace.
   ● Hourly rate decided based on the level of responsibility.
   ● Comments by Timothy, Alyssa, Paul and Fanny in support of the Makerspace.

VI. Start at allocation 22A024 covered by Ray Lee

   ● Request for a Lasercutter for the Makerspace.
   ● Model decided on the expected usage and space size.
   ● Additional unit for air purification.
   ● Makerspace will be located inside of the Library and is part of the renovation plan.

VII. Start at allocation 22A025 covered by Ray Lee

   ● Request for Laptop Docking Stations.
   ● This proposal allows to pull out 10 out of warranty desktop computers and replace them with portable stations.
   ● Will work as a pilot program to see if students prefer this method.
   ● This proposal will allow the students to use laptops as portable devices as well as use them with dual monitor setup based on their preferences.

VIII. Set schedule for rest of year

   ● All proposals to be reviewed by the end of April.
Suggestion by Sarabjot to reduce the amount spent on Q&A for proposals. Proposals can be introduced to the committee and Questions can be added to the excel sheet. Questions can be discussed in the next meeting.

Announcements

End of meeting - **4:02 PM PST**