CALL TO ORDER: 2:02pm

ATTENDANCE (1 minute)

Voting Members
Julisia Brock - Present
Sabrina Bui - Present
An Le Dang - Present
Emily Flavin, Vice-Chair - Present
Amy Rhee, Chair - Present
Kylee Zehnder - Present
Sarah Kim - Present

Ex-Officio Members
Bernard Anderson, Associate Vice Chancellor for Student Life - Present (Arrived 2:30pm)
Jan Rutledge, Finance & Administration Representative - Present
Ronald San Nicolas, Lecturer, Simon Family Endowment MSW Autism Field Unit Coordinator - Absent
Sean Schmidt, Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer) - Absent

Guests
Kelly Tyrrell - Absent
Cindy Schaarschmidt - Present
Daniel Nash - Present

I. Introductions & Icebreaker

II. OPEN PUBLIC FORUM

III. APPROVAL OF AGENDA (1 minute)
   a. Sabrina moved to approve the April 9th, 2021 agenda. Kylee seconded. Motion passed unanimously.

IV. APPROVAL OF MINUTES (1 minute)
   a. An moved to approve the minutes of the April 2nd, 2021 meeting. Julisia seconded. Motion passed unanimously.
V. UNFINISHED BUSINESS (40 minutes)
   a. Annual Allocations – 2021-2022 Initial Requests
      i. Reviewed leftover initial allocations and unspent contingencies in overview of total budget and funds available.
      ii. Global Ambassadors Language Services:
          1. Cindy Schaarschmidt joined to vouch for approval of this allocation and answer questions from The Board.
          2. **Amy entertained a motion to formally approve the Global Ambassadors Language Services’ annual allocation request for 2021-2022. Emily moved to approve. An seconded. Motion passed unanimously.**
      iii. Student Publications:
          1. Daniel Nash joined to explain what Student Publications does, vouch for their allocation proposal, and speak to questions regarding proposed budget line items.
             a. Budget request questions included:
                i. The continuation of online publication after a return to in-person learning;
                ii. Anticipation of Student Publications’ revenues compared to expenses for 2021-2022.
          2. Reviewed differences and disparities of budget line items between the prior year’s and this year’s request, particularly regarding personnel wages.
          3. No formal approval granted for Student Publications’ request at this time.

VI. NEW BUSINESS (10 minutes)
   a. Spring Special Allocations:
      i. Email reminder reviewed and sent out for the Spring Special Allocation Requests.
   b. Program Budget Adjustments:
      i. The Board discussed pros and cons of fully funding programs using the short-term contingency fund.
      ii. Email proposed to be sent out to let certain allocation proposers decide where cuts could be made in their unapproved annual allocation requests.

VII. ANNOUNCEMENTS (5 minutes)
   a.

VIII. ADJOURNMENT
   a. Emily moved to adjourn the meeting at 3:01pm. Sabrina seconded. Motion passed unanimously.