1. **The minutes from November 14, 2011 were approved.**

2. Chinn updated the committee on the discussions in the Executive Council. One issue that the committee will likely need to address in the future is the increasing role of lecturers in university life. Largely because of budget cuts, the university has been hiring a greater percentage of part-time and full-time lecturers to cover courses. Linda Dawson is working with other lecturers to develop a list of concerns (for example, long-term contracts).

3. **Further planning on interviews with UWT researchers**
The committee spent time developing some of the questions we would ask researchers at UWT. Some ideas that were offered:
- What is your history with UWT?
- What is your experience with funded research at UWT?
- What worked well?
- What problems did you encounter?

Reusch suggested that in addition to investigating what UWT can do to support research, we should also inquire about how UW shared resources could be leveraged for UWT researchers so that no new resources would need to be allocated. For example, are there resources in Seattle that researchers at UWT could use?

There was general agreement that the university could leverage locally grown infrastructure, such as the library.

There was a discussion on how to conduct the interviews. It was suggested that we conduct them in small focus groups of 2 or 3 at a time.

There was also a discussion of what the role of this committee was. Weinstein said that the committee’s role is to address the concerns of all faculty, but that for this particular project, we are addressing issues that will help faculty who do externally funded research.

4. **The meeting adjourned at 1:25pm.**