CALL TO ORDER: 2:04pm

ATTENDANCE (1 minute)

Voting Members
Julisia Brock - Present
Sabrina Bui - Present
An Le Dang - Present
Emily Flavin, Vice-Chair - Present
Amy Rhee, Chair - Absent
Kylee Zehnder - Present
Sarah Kim - Present

Ex-Officio Members
Bernard Anderson, Associate Vice Chancellor for Student Life – Present
Jan Rutledge, Finance & Administration Representative - Present
Ronald San Nicolas, Lecturer, Simon Family Endowment MSW Autism Field Unit Coordinator - Present
Sean Schmidt, Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer) - Present

Guests
Elizabeth Hansen – Present

I. Introductions & Icebreaker

II. OPEN PUBLIC FORUM

III. APPROVAL OF AGENDA (1 minute)
   a. Sabrina moved to approve the April 23rd, 2021 agenda. Kylee seconded. Motion passed unanimously.

IV. APPROVAL OF MINUTES (1 minute)
   a. Sabrina moved to approve the minutes of the April 16th, 2021 meeting. An seconded. Motion passed unanimously.
V. UNFINISHED BUSINESS (40 minutes)
   a. Program Budget Adjustments
      i. Center for Equity & Inclusion (CEI):
         1. The Board reviewed Center for Equity & Inclusion 10- and 20-percent budget reduction proposals based on SAFC’s request.
            a. Discussed cutting Student/Pantry Assistant hours and the effect it would have on students who use The Pantry. Also evaluated how reasonable it would be to cut hours and amount of assistants.
            b. The Board made no formal decision for the Budget Adjustment at this time. Discussion wavered between taking no reduction or a 10% reduction, but the 20% reduction has been eliminated as an option.
      ii. Budget Adjustment Spreadsheets:
         1. The Board experimented with Budget Adjustment amounts using Excel spreadsheets, viewing how it impacts allocation amounts for the year, as well as how over/under budget programs are.
            b. Annual Allocations – 2021-2022 Initial Requests
            c. Spring Special Allocations – 2021

VI. NEW BUSINESS (10 minutes)
   a. Emily to email VMRC again, as a follow-up, to obtain more information about their allocation and what they do on campus.

VII. ANNOUNCEMENTS (5 minutes)
    a.

VIII. ADJOURNMENT
    a. Sabrina moved to adjourn the meeting at 2:57pm. Kylee seconded. Motion passed unanimously.